



SECURE ELECTRONIC FILING WITH TRUEFILING

“ TrueFiling has single handedly changed how my court operates, in the best possible way.”

— **Therese Murphy**
District Court Manager,
Yakima County, WA

Convenience and Efficiency for Clerks, Admins, and Justice System Personnel

Implementing TrueFiling is guaranteed to speed up the filing process to free up time for Clerks, Admins, and other personnel who regularly handle document filing. Designed in partnership with the Justice System, TrueFiling is a modern solution to the age-old problem of filing delays. Backed by Government-level security, TrueFiling guarantees that all documents are protected throughout the process without sacrificing convenience or efficiency.

Traditional filing can take hours to complete, and is heavily dependent on snail mail, hand-delivery, or in-office meetups. With more courts adapting to the new digital world, following physical filing protocol can be next to impossible. TrueFiling can perform even in today's environment of remote workplaces and flexible workdays, allowing staff to submit, review, and approve court files via mobile devices and computers.



TrueFiling Throughout the Justice System

Filing is a task assigned to various staff members throughout the Justice System. TrueFiling was developed to aid all parties in successfully filing online, regardless of job role or title. As such, TrueFiling is a tool for many including:

Clerks

Clerks are often responsible for much of the filing that must be completed. They are constantly pushing paperwork, ensuring that all necessary documents are filed correctly and in a timely manner. TrueFiling takes filing to the digital realm, offering a convenient and remote option for real-time eFiling that can cross off a Clerk's to-do list in a fraction of the time.

Admins

Filing responsibilities also frequently fall to Admins, adding to their very busy schedule. Paper-based tasks such as filing can become tedious in the blink of an eye, making it hard for Admins to get other things done. By switching to TrueFiling, Admins can file electronically without ever stepping foot out of the office. A task that once took hours can be streamlined to give Admins their days back.

TrueFiling Fast Facts*

- Integrates with CMS and DMS
- 24/7 Access
- Mobile-filing options
- Hosted in the Microsoft Azure Cloud
- Create cases, file to existing cases, or search previous filings
- eNotifications and status updates
- Part of a CJIS compliant solution
- Complete audit trails
- Filing Review Workflow
- Highly configurable platform
- eCommerce access to electronic case file

**Some features are dependent on the capabilities of the case management system or optional components.*

Attorneys

Attorneys are no strangers to paperwork, often filing for themselves when cases are backlogged. Timely filing is key for faster case turnaround, and delays can derail a project for days, weeks, or months. TrueFiling can drastically improve turnaround times, allowing Attorneys to take on more cases or spend more time building a winning case for a client.

Pro-Se Filers

Self-represented litigants must file for themselves. They must adhere to the same rules and regulations as offices which can be daunting for first-timers or those unfamiliar with the process. TrueFiling is user-friendly and straightforward. Pro-se filers will grasp the platform in minutes, easing stress and ensuring all filing is done properly

The TrueFiling Framework

Component-model ready, TrueFiling seamlessly integrates with existing case and document management systems. Doing so unlocks a self-serving ability to create new cases, search existing ones, or add new filings. Once filings are approved, the case data is automatically sent to your CMS – eliminating any duplicate data entry.

Hosted in Microsoft Azure's Cloud, TrueFiling allows for multiple jurisdictions and courts to share the same portal. This cloud-based platform supports 24/7 filing from any secure internet location and is mobile-compatible with smartphones and tablets. Thanks to integrations with your court's existing CMS, eCommerce is also available for filers who wish to purchase court-approved case documents.

Our Filing Review process is built on a robust, highly configurable workflow platform with the EDMS tools needed by digital courts. OnBase creates a user role for every type of court employee so that filings are routed throughout the court in an intuitive way that mimics your current paper process. Once documents are received from the filer, they're automatically routed to a Filing Review inbox, delivered into the right hands and are ready for their review and/or electronic signature.

Increasing Access to Justice in All Courts

TrueFiling supports all case types for courts. To simplify your transition, TrueFiling is based on industry standards and is Oasis ECF conformant, which simplifies data sharing with other applications and external agencies. While other electronic filing solutions can only handle certain case types, TrueFiling can do it all, making filing accessible to everyone who may need it. The option to file with multiple districts saves time and improves transparency, aiding the Justice System in reaching fair and equitable decisions.